

ACS-GHS Board Meeting
05/20/19
06:36 PM to 7:52 PM
University of St Thomas; SHP 251;
3800 Montrose; Houston, TX 77006
Blackboard Call Dial IN: 571-392-7650;
PIN: 9043764281#

Agenda

1. Welcome/Introductions - Snigdha Chennamaneni
2. Harris County Department of Education – Case for Kids – Michael Wilson
3. Adoption of April 2019 Meeting Minutes - Snigdha Chennamaneni
4. Committee Updates
 - I. Programming - Crystal Young
 - YCC - Kevin Ramirez
 - WCC - Valerie Lafitte
 - MAC - Javoris Hollingsworth
 - ECH - Larry Dennis
 - Seminars & Summer Social - Crystal Young
 - Science Cafe - Mamie Moy
 - TAG - Carolyn Burnley
 - II. Awards - Lisa Houston
 - III. Education - Roxie Allen
 - Chemistry Olympiad - Jerry Yang
 - Project Seed - Carolyn Burnley
 - AACT Liaison - Amiee Modic
 - HS Chem Clubs Liaison - Jamie Flint
 - Middle School Liaison - Lizzy Pandhi
 - Scholarship Exam - Tai-Yen
 - Student Affiliates - Reese Johnson
 - IV. Community Affairs - Kerry Spilker
 - CCEW & NCW - Reese Johnson
 - Kids & Chemistry - Bob Botto
 - Education Rainbow Challenge - Eme Abu
 - Industry Relations - J.C. Kuo
 - High School Outreach-
 - V. Communications & Technology - Dawn Friesen
 - VI. Strategic planning - Amber Hinkle
 - VII. Membership - Qi Wang
5. Any Other Business

ACS-GHS Meeting Minutes

May 20th, 2019

1. Welcome/Introductions:

The meeting was convened by Snigdha Chennamaneni at 6:36PM.

Attendees:

Snigdha Chennamaneni, Crystal Young, Michael Wilson, Lanise Harris, Dawn Friesen, Javoris Hollingsworth, Roxie Allen, Shreya Shah, Amber Hinkle, Lisa Houston, Sam Lewis.

2. Harris County Department of Education – Case for Kids

Michael Wilson and Lanise Harris from Harris County Department of Education gave a presentation for 'Case for Kids' program. The program provides a platform for enriching the time of kids outside school. They are looking for a collaboration with ACS-GHS. ACS-GHS can provide assistance to Case for Kids program by either providing funding or volunteers as Judges, Mentors or speakers or by providing in-kind support such as supplies or space needed for the program.

3. Adoption of April 2019 Meeting Minutes:

Quorum was not reached and hence minutes were not approved on May 20th, 2019. Snigdha sent out an email for approval of April meeting minutes and the minutes were approved through email.

4. Budget Summary: Sam Lewis

Councilor reimbursements are out. There have been no unusual expenses. We were getting a surcharge charged by wild apricot. Wild apricot would like us to use their internal way for making payments, instead of using any external way. Sam suggested that we can either ask them to remove Paypal account from Wildapricot or we can switch to their internal system to make payments. Sam will look into the issue and report to the board.

5. Committee Reporting:

I. Programming Committee: Crystal Young

- **Minority Affairs Committee: Javoris Hollingsworth**

Javoris was contacted by the national level of MAC asking about what type of events we have had for MAC and they offered to help us plan future events. Javoris is working with Roxie to plan the career tour. Roxie said she is available the month of June to get together and plan the event with Javoris.

Snigdha mentioned that Case for Kids program is planning a similar career tour event and she will send the contact information to Javoris for Case for Kids program, so they can plan something together.

- **Summer Social and Seminars: Crystal Young**

May seminar was very successful with 30+ attendees. Valerie Moore was given an ACS-GHS pin and a periodic table cutting board.

Next event is summer social at Printing Museum. It is a joint event with Brazosport ASC Section and will be on August 3, 2019 on Saturday from 2-5 PM. There will be light refreshments. We will need to decide whether to serve alcohol or not for the event. If we serve alcohol, we will need a security guard which will cost 50\$ an hour. Renting space will be 565\$ for 3h. We can do additional activities for additional costs. Committee suggested that since it's an afternoon event we do not need to serve alcohol, if people are interested, we can plan an informal happy hour after the event.

After summer social, we have a seminar coming up on August 19, 6:30pm by Curtis Swisher, who will give a talk on 'Career Management during Uncertain Times'. We have another seminar on September 9, 6:00 PM by Dr. Bonnie Charpentier. September seminar is a ticketed event with a dinner and seminar.

II. Awards Committee: Lisa Houston

3 ACS Fellow nominations were submitted, and we are closer to June timeframe for them to be approved. 3 regional awards are due in August. There is a new award "Partners for progress and prosperity award". We have canvassing committee set up for local section awards and candidate search is ongoing.

III. Education Committee: Roxie Allen

- Project SEED: Carolyn Burnley and Javoris Hollingsworth

The committee had a hard time during student recruitment, since the most of applicants did not meet the requirements. But the Student recruitment is complete now. Carolyn is selected to attend Project SEED Committee Meeting in DC from June 14-16, 2019.

- HS Chem Clubs Liaison – Jamie Flint

Jamie reached out to all chem clubs.

IV. Communications and Technology Committee: Dawn Friesen

We have newsletter coming up. The committee will send out welcome letters to new members.

V. Strategic Planning: Amber Hinkle

Goal one is membership. We did do our membership survey and got 42 responses. Snigdha is working to create a passport activity. She will create a pilot program in the second half of the year. After the pilot program the program will be implemented next year. First event for pilot program could be the summer social. As a part of goal one, Snigdha proposed an idea to implement a "Volunteer of the Month" post in our monthly newsletter. Lisa suggested a "Volunteer Highlight" title, and the committee agreed on a volunteer highlight post in upcoming June newsletter. Crystal suggested Kiresha Johnson's name as volunteer highlight and the committee approved unanimously. Snigdha will write a post for newsletter.

Goal two was communications. We have newsletters going out regularly, website is updated regularly, we have a past event page where we can go look up events that have happened increasing the traffic to website.

Third goal was outreach to partner with other GHS STEM organizations. We don't have yet a group formed for that, but we are working on putting together a team, who work towards that goal.

Amber updated the board that next year a new Chemluminary award is coming up based on strategic planning and if we have any outcome based on our goals and are reported in the annual report then we can be up for that.

VI. Membership Committee: Qi Wang

Lisa gave updates. We have a winner for a periodic table blanket for membership survey, Qi Wang will contact the winner.

6. Other Business:

- a. ACS Career fair will be at the University of St. Thomas. Event will be on October 5, 2019. Plan is to have a keynote speaker in the morning, followed by two panel discussions. Then there will be lunch and then will be a networking event. It won't be a traditional career fair.

- b. Catherine emailed her report on Walk for Lupus which was held on May 5. There were 6 participants and it was a fun event. No tangible progress on getting people involved for IYPT. Catherine has planned an event on October 5th for Race to cure cancer, everyone is encouraged to participate.

Meeting concluded at 7:52 pm

Submitted by: Shreya Shah and Snigdha Chennamaneni